

**Commonwealth of Massachusetts
Department of Fire Services
Job Posting**

UST Compliance Officer

Job Information:

Job Title:	UST Compliance Officer
Position Type:	Contract
Full-time/Part-Time:	Part-time
Salary Range:	\$25.21 per hour
Shift:	Part-time: 8:30 – 5:00
Number of Vacancies:	Multiple
Confidential:	No
City/Town Location:	Stow
Facility Location:	Regional
Region:	Central
Application Deadline:	August 25, 2006

The Office of the Massachusetts State Fire Marshal is a Division of the Department of Fire Services, which is a state agency within the Executive Office of Public Safety and receives its assignments from the Director of the Office of the State Fire Marshal. All units work cooperatively to preserve life and property. Code Compliance Officers are responsible for ensuring uniform statewide compliance with the laws and regulations the State Fire Marshal is charged to enforce.

Duties:

- Conduct inspections of underground storage tank (UST) systems for compliance with the provisions of Massachusetts General Law Chapter 148, Sections 37A through 38I and 527 CMR 9.00.
- Work with the owners / operators of UST's to insure they are maintained in accordance with the requirements of Massachusetts General Law Chapter 148, Sections 37A through 38I and 527 CMR 9.00.
- Prepare detailed reports of UST inspections.
- Issue Notices of Violation or Order of Notice in cases of non-compliant UST's.
- Conduct follow up with UST owner / operators and local fire departments.
- Refer cases of severe or habitual non-compliance to supervisor for follow up.
- Related duties as assigned.

An Equal Opportunity/Affirmative Action Employer. Women, minorities, veterans and people with disabilities are strongly encouraged to apply.

Preferred Qualifications:

- Candidate must possess good communication skills
- Ability to maintain accurate records
- Working knowledge of Massachusetts General Law Chapter 148, Sections 37A through 38I and 527 CMR 9.00.
- Candidate must be physically able to lift 50 pounds.
- Candidate must have working knowledge of safety procedures for working around UST systems.
- Ability to exercise sound judgment.
- Ability to work independently.
- Ability to exercise discretion in handling confidential information.
- Candidate will be required to use personal vehicle for travel to and from inspections. The Commonwealth will reimburse at .40 cents per mile in accordance with federal / state travel policy or provide with a vehicle for use. The Commonwealth may look at vehicle stipends in addition to the above listed reimbursement rate.

How to Apply:

Submit Cover Letter, Resume and Application to:

Department of Fire Services

Human Resources Office

P.O. Box 1025

State Road

Stow, MA 01775

Telephone: (978) 567-3146

E-mail: Marilyn.Nieves@state.ma.us

Please download application from DFS website www.state.ma.us/dfs and click on jobs@DFS

Agency web address: <http://www.state.ma.us/dfs/>

Affirmative Action Officer: Mr. Thomas Leonard, (978) 567-3110

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